फॉ. सं./F. No. A-50050/40/2018-CA Cell

भारत सरकार/Government of India वित्त मंत्रालय/Ministry of Finance राजस्व विभाग/Department of Revenue सक्षम प्राधिकारी सेल/Competent Authority Cell

North Block, New Delhi Dated: 03rd April, 2023

Jogach Chang

OFFICE MEMORANDUM

Subject: - Filling up various vacant posts in the Appellate Tribunal (SAFEMA), New Delhi on Deputation/Absorption basis-reg.

The undersigned is directed to forward herewith a Vacancy Circular no. 2(Estt)/ATFP/94 dated 29.03.2023 received from the Appellate Tribunal (SAFEMA), New Delhi inviting applications to fill up 01 post of Superintendent, 02 posts of Assistant, 01 post of Court Master, 01 post of Upper Division Clerk in the Appellate Tribunal (SAFEMA), New Delhi on deputation/absorption basis. It is requested that the vacancy circular may be circulated among all Ministries/Departments and field formations of CBDT and CBIC.

Encl: As above

(Yogesh Sharma) Under Secretary to the Government of India Tel. No: - 011-23095369

- 1. All Ministries/Departments.
- 2. The Webmaster, CBIC, Directorate of Systems, New Delhi for hosting this O.M. on the website of CBIC.
- 3. The Web manager, CBDT, Room No. 7008, Aayakar Bhawan, Vaishali, Ghaziabad. U.P. for hosting this O.M. on the website of CBDT.
- 4. Section Officer (Computer Cell) for hosting the vacancy circular on the website of Deptt. of Revenue.
- 5. Under Secretary, Coordination, DoPT for hosting the vacancy circular on the website of DoPT & CSCMS portal.

F.No. 2(Estt)/ATFP/94

GOVERNMENT OF INDIA MINISTRY OF FINANCE

APPELLATE TRIBUNAL, , SAFEMA

4TH FLOOR, LOKNAYAK BHAVAN, KHAN MARKERT, NEW DELHI Ph. No. -011-24699426 / 20819789

Dated: 29th March, 2023

Applications are invited in the proforma given in the Annexure from the officers working under Central Government through proper channel for filling up following posts in the Appellate Tribunal SAFEMA, Department of Revenue, Ministry of Finance on Deputation/Absorption basis.

Sl. No.	Name of Post/ number of vacant posts*	Pay-Scale	Mode of Selection	Eligibility
1.	Superintendent (01)	PB-2: Rs. 9300-34800+ GP-4600 (Pay Level-7 44900 - 142400)	Deputation	 (1) Officers under the Central Government- (a) (i) holding analogous posts; or (ii)with three years' service in posts in the scale of Rs. 5500-175-9000 (pre-revised) in the same cadre or department or equivalent; or (iii) with eight years' service in posts in the scale Rs. 5000-150-8000 or equivalent in the same cadre or department; and (b) possessing experience of administration, establishment and account work
2.	Assistant (02)	PB-2: Rs. 9300-34800+ GP-4200 (Pay Level-6 35400 - 112400)	Deputation / Absorption	(i) Assistant of the Central Secretariat Service/Assistant of the various Directorates under the Central Board of Direct Taxes. (ii) Upper Division Clerks of the Central Secretariat Clerical Service/Upper Division Clerks of the Income Tax Department and various Directorates under the Central Boards of Directs Taxes with five year's regular service in the grade (Period of Deputation shall ordinarily not exceed three years)
3.	Court Master (01)	PB-1: 5200- 20200+ GP-2800 (Pay Level-5 29200 - 92300)	Deputation	(i) Court Master of Tribunals or Commissions under the Central Govt. in the same grade: or (ii) Upper Division Clerks of the Central Secretariat Clerical Service or Tribunal or commissions under Central Govt. with five years regular service in the grade.

4.	Upper Clerk (01)	Division	20200- GP-240	00 Level-4	Deputation/ Absorption	(i) Upper Division Clerk of Central Secretariat Clerical Service/Income Tax Department and various Directorate of Central Board of Direct Taxes. (ii) Lower Division Clerks of the Central Secretariat Clerical Services/Directorate under CBDT with eight years' regular service in the grade.
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*Number of posts are tentative and subject to variation

- 2. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department if the Central Government shall ordinarily not exceed three (03) years. However, the period of deputation may be curtailed depending upon performance of the officer as well as the organizational requirement.
- 3. Application in prescribed proforma alongwith photocopies of ACRs of last five years duly attested by an officer not below the rank of Under Secretary, Integrity Certificate, Vigilance Clearance Certificate, Major/ Minor Penalty Statement for the last 10 years should may be forwarded to the Registrar; Appellate Tribunal SAFEMA, 4th Floor, 'A' wing, Lok Nayak Bhawan, Khan Market, New Delhi, so as to reach latest by **5 P.M.**, **15.05.2023**. The vacancy circular and proforma may also be downloaded from the Appellate Tribunal's website www.atfp.gov.in.
- 4. Application of only those officers who are eligible and willing and whose services can be spared immediately on their selection may be forwarded. Applications received after the prescribed date/ or incomplete in any respect shall not be considered.

Encl.A/a

(Anoop Kumar Parmar)
Registrar

Email: registrar-atfp@gov.in

- 1. All the Ministries/Department under the Central Government.
- 2. Under Secretary (CA Cell), North Block, New Delhi- with request to host it on Department's website as well as CBIC and CBDT websites and circulate it among all the Ministries/ Departments under Central Government
- 3. Notice Board.

PROFORMA

РНОТО

1.	Name of the	post applied	÷		1	
2.	Name and A	ddress (in Block	Letters)			
	With email i	d and contact nu	mber			
3.	Date of Birth	h (in Christian er	a) a			
4.	(i) Date of e	ntry into service				
,	Date of overnment Ru	retirement und	er Central/	State		
5.	Educational	Qualification				
6.	Whether quasatisfied.	alifications requi	red for the po	ost are		
A)	Qualification	n:				
B)	Experience					
7.	entries mad	clearly whether of the post.	ve, you me	et the	ı	
8.		the employment		separate sheet duly		
0	Office/ rganisation	Post held	From	То	Scale of pay	Nature of duties
					1	

and therefore, held on regula	should not l r basis to b	be me	ade Pay granted entioned. Only pentioned. Details have been drawn	oay band of ACI	l and grad P/ MACP	le pay with	present	cale of the Pay Ban
Office/ Institut	ion		y-band and Grader ACP/ MAC	•		Fı	rom	То
9. Nature of P Quasi Perma			ent i.e. Ad- hoo ent	or tem	iporary or			
10. In case the passis, please		loym	ent is held on de	putation	n/ contract	t		
a) Date of initi	al appointm	ent	b) Period of appointment on deputation contract	organi	Name parent of sation the applicas	to	post a post	Name of nd Pay of held ntive cap the pastion
be forwarded Clearance and in 9.2 Note: Information is holdingled in his parent.	by the par integrity cer rmation und ing a post or int cadre/ org	ent of tification der con dep ganisa	olumn 9 (c) & (outation outside	ent alor	g with (Cadre e give	Clearar	nce, Vigi
	ate of return		on in the past by the last deputa			-		
Please state	whether wo	rking	ent employment g under (include gainst the relev					

c. Autonomous Organisationd. Government Undertakinge. Universitiesf. Others	
13. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	
14. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
15. Additional information, if any, which you would like to mention in support of your suitability for the post	
16. Please state whether you are applying for deputation (ISTC)/ absorption/ re-employment Basis.* (Officers under Central/ State Governments are only eligible for "Absorption". Candidates of non- Government Organization are eligible only for Short Term Contract)	
*(The option of 'STC'/ 'Absorption'/ 'Re- employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	
17. Whether belongs to SC/ ST	
I do hereby declare that the information/ details pro	ovided by me are correct and true to the

I do hereby declare that the information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

Date:	(Signature of the Candi	date
Date:	(Signature of the Candi	

Certificate by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on the record. He/ she posses the qualification and experience mentioned in the vacancy circular. If selected, he / she will be relieved immediately.

2. Also certified that

i.	There is no vigilance	/ disciplinary	case pending/	contemplated	against Shri/	Smt/ Km

- ii. His / her integrity is certified.
- iii. His / her CR dossier in original/ photocopies of the ACR for last 5 years duly authenticated by an officer of the rank of Under Secretary to the Government of India or above are enclosed.
- iv. No major/ minor penalty has been imposed on him / her during the last 10 years or a list of major minor penalties imposed on him / her during last 10 years is enclosed (as the case may be).