

GOVERNMENT OF INDIA  
MINISTRY OF DEFENCE  
ARMED FORCES TRIBUNAL, REGIONAL BENCH, MUMBAI

Email: [aftrbm2012@gmail.com](mailto:aftrbm2012@gmail.com)  
Tel : 022:23611995

Armed Forces Tribunal  
Regional Bench, Mumbai  
7<sup>th</sup> Floor, MTNL Bldg;  
A.G. Bell Marg, Malabar Hill  
Mumbai 400006

No. AFT/RBM/ADM/23/ 794/2023

25<sup>th</sup> July 2023

**CIRCULAR FOR RECRUITMENT OF CONSULTANT**

Applications are invited from the eligible candidates, who fulfill the eligibility criteria mentioned below, for engagement as Consultants against the below mentioned posts in the Armed Forces Tribunal, Regional Bench, Mumbai for a period of 01 year or till the said posts are filled up by regular mode of appointment/ recruitment at a fixed monthly remuneration given against each post :-

Sl. No.	Name of the Post	No. of Posts	Monthly consolidated remuneration	Eligibility condition
1.	Consultant (Principal Private Secretary)	01	Rs.80,000/-	<b>Consultant:-</b> Stenographers in Central Government or State Government or Supreme Court or High Courts or District Courts or Statutory / Autonomous bodies having pensionary benefits:  (i) Retired from the post of Pay Matrix Level -10 ; or  (ii) with six years regular service in the parent cadre or Department in posts in Level- 8 of the Pay Matrix; or  (iii) with seven years in regular service in the parent cadre or Department in posts in Level -7 of the Pay Matrix.  <b>Desirable :</b> Knowledge in computer operation and graduation.
2.	Consultant (Jr Accounts Officer)	01	Rs.48,000/-	<b>Consultant :</b> - Officers under the Central Government or State Government or Supreme Court or High Courts or District Courts or Statutory / Autonomous bodies having pensionary benefits:  (i) Retired from the post of Pay Matrix Level – 6; or  (ii) with six years' service in the Level – 5 in the Pay Matrix (29200 – 92300) rendered after appointment there to on regular basis.  (iii) who have undergone training in cash and accounts work in the institute of Secretariat training and management or an equivalent course from a recognized institute and having two years' experience of case accounts and budget work.  <b>Desirable :</b> Knowledge in computer operation & graduation.

2. Consultant should be well acquainted with the functioning of the Central Government or its departments and various rules/ regulations issued by the Central Government, from time to time.

3. Apart from the monthly consolidated remunerations, as mentioned above, subject to TDS, Consultants shall not be entitled to any kind of allowances such as Dearness Allowance, Conveyance Allowance, House Rent Allowance or any other facilities like Residential Accommodation, Personal Staff, Transport, CGHS and Medical Reimbursement, etc.

4. Consultants to be engaged on full time basis shall not be permitted to take up any other assignment during the period of their consultancy in the Armed Forces Tribunal, Regional Bench, Mumbai.

5. Consultants shall be eligible for 1.5 days leave for each completed month of his/ her term as Consultant on *pro rata* basis. The unveiled leave will not be carried over to the next term.
6. The engagement of Consultants is purely contractual in nature initially for a period of one year, which may be extended, subject to approval of the Competent Authority.
7. The engagement of Consultants can be terminated at any time without assigning any reason whatsoever. However, if the Consultant is not willing to work for any reason whatsoever, he/ she will have to give at least one month's notice to the office. The decision of the HoD, Regional Bench, Mumbai, shall be final in all respect.
8. Consultants shall follow the normal working hours as prescribed from 09.30 a.m. to 05.30 p.m. However, as per exigencies, they may be required to sit late to complete the time bound work.
9. Maximum age limit for engagement as Consultant shall not exceed 65 years as on the closing date of receipt of applications.
10. The applications in the prescribed *pro forma* (Annexure -I) of the eligible candidates, who meet the criteria, may be forwarded to the Registrar, Armed Forces Tribunal, Regional Bench Mumbai by **25<sup>th</sup> August 2023** along with copies of PPO and other testimonials/ certificates in support their candidature.
11. The applications received without supporting documents, photograph, unsigned and incomplete in any manner or if any information furnished is found false or if applicant has suppressed any material information, the application of such candidate shall be rejected summarily.
12. No TA/ DA shall be payable to the candidates for appearing in the interview.



(Arjun M. Kadam)  
PPS to Hon'ble HOD  
AFT, RB., Mumbai

Enclosure:- Annexure -I

Distribution:-

1. The Principal Registrar, Armed Forces Tribunal, Principal Bench, West Block-VIII, Sector-1, RK Puram, New Delhi 110066 - Website-in-Charge.
2. The FOCIN (West), Headquarters, Ballard Pier, Near Tiger Gate, Mumbai 400001.
3. The Commodore, Bureau of Sailors, Cheetah Camp, Mankhurd, Mumbai 400088.
4. The Officer-in-Charge, Bureau of Naviks, Cheetah Camp, Mankhurd, Mumbai 400088.
5. The General Officer Commanding, HQMG & G Area, Veterans Branch Pin 908806, C/o 56 APO.
6. The Air Officer Commanding, Headquarters, MAO, AFI Building, New Marine Lines, Mumbai 400020.
7. The Registrar General, Appellate Side, Bombay High Court, Mumbai 400001.
8. The Registrar, City Civil & Session Court, Mumbai.
9. The Registrar, Small Causes Court, Mumbai.
10. The Registrar, Central Administrative Tribunal, Mumbai.
11. The President, Industrial Court, Bandra (East), Mumbai.
12. The Registrar, Chief Metropolitan Magistrate Esplanade, Mahanagar Palika Marg, Mumbai 400001.
13. The Principal Controller Defence Accounts (Navy), No.1, Cooperage Road, Colaba, Mumbai 400039.
14. The Admiral Superintendent (for Personal Manager/ Manager Administration), Naval Dockyard, SBS Road Mumbai 400023.

Latest  
Photograph  
Duly attested

**APPLICATION FORMAT FOR CONSULTANT**

1.	Name in full (BLOCK LETTER)	
2.	Father's Name	
3.	Address for correspondence with pin code	
4.	Mobile No. & email id	
5.	Date of Birth (Age as on closing date of receipt of application)	
6.	Date of Superannuation from Govt. Service	
7.	Designation and post at the time of retirement	
8.	Name & address of last office from where retired	
9.	Basic pension drawn (PPO Copies to be attached)	
10.	Last pay drawn at the time of retirement	
11.	Pay Level as per pay matrix of 7 <sup>th</sup> CPC at the time of retirement	
12.	Educational Qualification	
13.	Brief particulars of work experience in Govt Service for the last 10 years	

(Attach a separate sheet) as per following format

MINISTRY/DEPARTMENT/ORGANIZATION	POST HELD	PERIOD	NATURE OF WORK

14.	Details of present employment (Wherever applicable)	
15.	Additional relevant information if any in support of your suitability for the said engagement (attach separate sheet, if necessary)	

I \_\_\_\_\_ son/ daughter of \_\_\_\_\_ hereby declare that all the statements in this application are true and complete to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of retirement. I have read this document and ready to accept the terms and conditions of engagement of consultants. I also understand that action against me will be taken by the concerned authorities, if any of the information given is found to be false or found false guilty of any type of misconduct.

Place :

Signature of the candidate

Date :

Name \_\_\_\_\_