Subject: **Filling up of the posts of Medical Officer (Allopathic) in the Health and Medical Education Department.**

Reference: Health and Medical Education Department's letter No. HD-Gaz0/Gen/659/2023/-02 (e-72545197) dated 09.08.2023.

Notification No: 3₹-PSC(DR-P) of 2023
Dated : |0-08-2023

Applications through online mode are invited from the applicants who are domiciled in the Union Territory of Jammu & Kashmir, possessing the prescribed Academic/Professional qualification and age, for the post of Medical Officer, in terms of the "Jammu and Kashmir Health and Family Welfare (Gazetted) Service Recruitment Rules, 2013, notified vide SRO 325 dated 12.07.2013, read with amendment made vide SRO-388 dated 10.09.2018, SRO 294 dated 21.10.2005 read with S.O. 127 dated 20.04.2020 and Jammu and Kashmir Public Service Commission (Business and Procedure) Rules, 2021.

IMPORTANT

- CANDIDATES ARE ADVISED TO UPDATE THEIR ONE TIME REGISTRATION BEFORE FILLING THE APPLICATION FORM.
- THE APPLICATION FORM TOGETHER WITH INSTRUCTIONS FOR FILLING UP THE APPLICATION FORMS WILL BE AVAILABLE AT THE WEBSITE OF THE COMMISSION FROM **11.08.2023**
- CANDIDATES ARE ADVISED TO GO THROUGH THE INSTRUCTIONS AND ALL THE ELIGIBILITY CONDITIONS PRESCRIBED FOR THE POST BEFORE FILLING UP THE ONLINE APPLICATION FORM.
- LAST DATE FOR FILLING UP OF ONLINE APPLICATION FORM COMPLETE IN ALL RESPECTS ALONGWITH THE REQUISITE FEE (ONLINE MODE ONLY) is **26.08.2023**
- THE LAST DATE FOR RECEIPT OF ONLINE APPLICATIONS PROVIDED IN THE NOTIFICATION SHALL BE THE CUT-OFF DATE FOR DETERMINING THE ELIGIBILITY AS REGARDS ACQUISITION OF DOMICILE CERTIFICATE, EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS.
- THE MINIMUM AND MAXIMUM AGE WILL HOWEVER BE RECKONED WITH REFERENCE TO 1ST JANUARY, 2023.
- CANDIDATES CAN EDIT SOME OF THE FIELDS IN THEIR ONLINE APPLICATION FORM W.E.F **27.08.2023 TO 29.08.2023 (UP TO 11.59 PM).** INSTRUCTIONS IN THIS REGARD WILL BE SEPARATELY MADE AVAILABLE ON THE WEBSITE.
- CANDIDATES ARE REQUIRED TO UPLOAD ALL THE MANDATORY PRESCRIBED/REQUISITE DOCUMENTS ALONGWITH THE ONLINE APPLICATION FORM.
- IN CASE THE MANDATORY PRESCRIBED/REQUISITE DOCUMENTS ARE NOT UPLOADED WITH THE ONLINE APPLICATION FORM, THE APPLICATION FORM/CANDIDATURE OF THE APPLICANT IS LIABLE TO BE REJECTED WITHOUT ANY FURTHER NOTICE.
- CANDIDATES WILL NOT BE REQUIRED TO SUBMIT A HARD COPY OF THE ONLINE APPLICATION FORM OR ANY OTHER DOCUMENTS TO THE COMMISSION AT THE TIME OF FILLING UP ONLINE APPLICATION FORM.
- THE CANDIDATE WILL HOWEVER BE REQUIRED TO PRESENT/PRODUCE A DOWNLOADED COPY OF THE ONLINE APPLICATION FORM ALONGWITH THE ORIGINAL CERTIFICATES AT THE TIME OF DOCUMENT VERIFICATION.
- CANDIDATES ARE ADVISED IN THEIR OWN INTEREST TO SUBMIT ONLINE APPLICATIONS MUCH BEFORE THE CLOSING DATE AND NOT WAIT TILL THE LAST DATE TO AVOID THE POSSIBILITY OF DISCONNECTION/INABILITY TO PAY FEE OR FAILURE TO LOGIN TO THE ONLINE APPLICATION PORTAL ON ACCOUNT OF HEAVY LOAD ON THE WEBSITE DURING THE CLOSING DAYS.
- THE TENTATIVE DATE OF WRITTEN EXAMINATION IS **17.09.2023**

2. Name of the post/scale of pay/prescribed qualification

Post	Pay Scale	Qualification
Medical Officer	Level-9 52700-166700	MBBS or Possession of recognized Graduate Medical Qualification included in the first or second schedule or part-II of the 3rd Scheduled (other than licentiate qualifications) to the Indian Medical Council Act, 1956. Holders of education qualifications included in part-II of the 3rd Scheduled should fulfil the conditions stipulated in sub-section (3) of section (13) of the Indian Medical Council Act, 1956.

3. Category wise details of posts

Item No.	Name of the post	OM	SC	ST	Social Caste	ALC/ IB	RBA	PSP	EWS	Total
	Medical Officer	123	20	25	10	10	25	10	24	247

4. Age as on Ist January 2023

The requirement of age for candidates belonging to various Reserved Categories is as follows:

S.No.	Category	Age limit	Not born after	Not born before
1.	OM	40	01.01.2005	01.01.1983
2.	PHC	42	01.01.2003	01.01.1981
3.	SC/ST/Social Caste/ALC-IB/RBA/PSP/EWS	43	01.01.2003	01.01.1980
4.	In Service Candidate/Government	40	01.01.2003	01.01.1983

Note:

i. The selectee(s) shall not be allowed to continue with Higher Studies/Tenure postings and they shall have either to opt for selection or for higher studies/tenure postings.

ii. The selectee(s) on appointment shall have to work in peripheral and far-flung areas of the Union Territory of Jammu & Kashmir.

5. Reservation

i) A candidate seeking his/her consideration under Reserved Categories must ensure that he/she possesses a valid Category certificate on the cut-off date.

ii) The candidature of the candidates will be provisional till the genuineness of the reserved Category certificate is verified by the Appointing Authority.

iii) Candidates may note that in case a claim for reservation is made on the basis of false/fake/fraudulent certificate, he/she shall be debarred from the examination(s) conducted by the J&K Public Service Commission, in addition to any other penal action as may be deemed appropriate.

6. Horizontal Reservation

The vacancies have been reserved for each of the following categories of benchmark disability in the manner given below:

S.No.	Name of the Sub Category	Share of (%age)	Total Number of posts (out of 247)
(a)	Blindness or low vision	1%	2
(b)	Deaf and hard of hearing	1%	2
(c)	Locomotor disability including cerebral palsy, Leprosy Cured, Dwarfism, Acid Attack Victims and muscular dystrophy	1%	2
(d)	Autism, intellectual disability, specific learning disability and mental illness	1%	2
(e)	Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness in the posts indentified for each disabilities		

7. Domicile

The Candidate should be a Domicile of the Union Territory of Jammu and Kashmir. The candidate must possess a valid Domicile Certificate issued by the Competent Authority in the prescribed format as on the last date prescribed for submission of online Application Form.

8. Centre of Examination

I.   The examination will be held at Srinagar and Jammu Centers. All the candidates shall indicate the option for examination centre as indicated above.

II.   The allotment of centers shall be sole discretion of the Commission and once a centre is allotted to a candidate, request for a change of centre will be not entertained.

III.   Information about the Examination indicating the time table and Centre of Examination for the candidates will be uploaded on the websites of the Commission about two weeks before the date of Examination. If any candidate does not find his/ her Roll Number on the website of the Commission, one week before the date of examination, he/she must immediately contact the Commission's office at Srinagar/Jammu, with proof of having submitted his/her application. Failure to do so will deprive him/her of any claim for consideration.

IV.   Candidate must submit his/her online Application Form, E-mail ID and Mobile number alongwith his/her Name, Date of Birth and Name of the Examination, while addressing any communication to the Commission. Communication from the candidates not furnishing these particulars shall not be entertained.

V.   Admit Cards will be available for downloading about two weeks before the date of examination on the official website of the Commission i.e. jkpsc.nic.in. Candidate must bring printout of the Admit Card/Roll Number Slip to the Examination Hall.

VI.   For securing entry into the centre of examination, in addition to the Admit Card/Roll Number Slip, it is mandatory to carry at least two passport size recent color photographs(not taken earlier than 01.01.2023) and any of the original valid Phot-ID proof such as:

    i.   Aadhar Card/E-Aadhar,
    ii.   Voter's ID Card,
    iii.   Driving License,
    iv.   PAN Card,
    v.   Passport,
    vi.   School/College/University I-Card
    vii.   Employer ID Card.

9. Requisite Fee

After successful submission of the online Application Form, candidate will be required to deposit requisite fee through online mode. The amount of fee to be paid is given below:

General Category	=1000
Reserved Categories	=500
PHC	= NIL

Note:

(i)   The Application Form submitted without deposition of the fee, which gets substantiated through reflection of the same on the Application Form, shall be treated as incomplete and candidature shall be deemed to have been rejected without any notice. No representation against such rejection shall be entertained.

(ii)   Submission of multiple applications by way of prefixing Mr./Ms. or through generation of multiple User ID's or any other mode, followed by either non-payment of fee particulars or fee particulars(TID) of one application(RID) being mentioned against another application with a different RID would lead to rejection of the online application. The applicants who are submitting multiple applications should note that only the applications with higher Registration ID(RID) number shall be entertained by the Commission and fee paid against one

RID shall not be adjusted against any other RID number. Besides, a strict disciplinary action shall be taken including the cancellation of candidature and debarment for future examinations of J&K PSC will be taken against such applicants.

10. Scheme of Selection

(i) In pursuance of SRO No. 325 dated 12.07.2013 read with amendment made vide SRO No. 388 dated 10.09.2018, the candidate(s) will be selected on the basis of written test comprising the Multiple Choice Questions (MCQs).

(ii) As for as possible the Multiple Choice Question(s) will be of the standard as have been prescribed for the National Entrance Eligible Test(NEET) for admission to PG courses.

(iii) The written examination (MCQ type) will be of two hours duration (120 minutes) having 100 questions.

iv) There will be negative marking for incorrect answers (as detailed below) for all questions.

a) There are four alternative for the answers to every question. For each question for which a wrong answer has been given by the candidate, one fourth (0.25) of the marks assigned to that question will be deducted as penalty.

b) If a candidate gives more than one answer, it will be treated as a wrong answer even if one of the given answer happen to be correct and there will be same penalty as above for that question.

c) If question is left blank i.e. no answer is given by the candidate, there will be no penalty for that question.

11. Provision of Compensatory Time and Assistance of Scribe

(i) On request of a visually impaired (Blind) or any other candidate with Locomotor Disability and Cerebral Palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment), the candidate shall be provided assistance of an amanuensis (Scribe) on production of a disability Certificate issued by the Standing Medical Board or Medical Board constituted by the Government. The scribe should have at least one qualification below than the requirement for the post applied for by the candidate(s) and further should be from an academic stream different from that stipulated for the post.   The scribe shall be paid remuneration charges by the Commission equivalent to the honorarium paid to the Invigilator.

Provided the concerned Supervisor shall ensure that the scribe provided to the candidate on the day of examination shall not extend any type of help to the candidate in solving the questions.

(ii) Compensatory time of 20 minutes per hour shall be permitted for the visually impaired (Blind) candidates and candidates with Locomotor Disability and Cerebral Palsy where dominant (writing) extremity is affected to the extent of slowing the performance or function. (minimum of 40% impairment) as certified by a Standing Medical Board.

12. Documents to be mandatorily uploaded

While filling the online application form the applicants are required to upload   the documents as per details given below:

a) **Documents (Mandatory):-**
(i) Date of Birth certificate (Secondary School/Matric Certificate- 01 leaf.
(ii) Domicile certificate – 01 leaf.
(iii) Category certificate (if claiming benefit under that category)-02 leaves
(iv) MBBS Degree certificate alongwith the consolidated marks cards- 05 leaves.

(v)   Internship certificate-01 leaf.
(vi) Registration certificate-01 leaf.

It may be noted that the requisite documents uploaded by the candidates must be issued before the prescribed cut-off date of advertisement notification and that no further opportunity shall be provided to upload any document and action under rules indicating rejection of application/candidature etc. will be taken without any further notice.

13. The necessary instructions regarding filling up of online applications are given herein below:

a. Candidates are required to apply online through the website of the Commission i.e. http://www.jkpsc.nic.in. No other means/ mode of application shall be accepted.

b. Candidates are first required to go to the JKPSC website www.jkpsc.nic.in and click on the link "One Time Registration" or click on Login menu if you have already created your profile with the JK PSC.

c. After logging into your account, candidates are required to fill all the requisite fields of One Time Registration (OTR) i.e. personal information, contact information & educational qualification, service details etc.

d. The candidate shall also be required to upload the image of date stamped recent passport size color photograph and signature. The photograph should not be taken earlier than 01.01.2023.

e. Size of the photograph (passport size) and signature must be between 10kB to 20kB in *.jpeg or *.jpg only.

f. After successful submission of all the details in your OTR account, check the eligibility conditions as mentioned in the advertisement notification before applying for the post.

g. Click on the "show examination" as shown against the respective post/examination you want to apply.

h. On Clicking on the "show examination" a window will appear on your computer screen. Select the month of the advertisement notification for which you want to apply, a link(s) for the post(s) will appear on the computer screen.

i. An "APPLY" button is shown against the respective post and the candidates will click on the APPLY button against the post he/she is eligible.

j. On clicking "APPLY" button, an instruction window will appear. Candidates should read instructions carefully before clicking on "APPLY" button at the bottom of the webpage.

k. On clicking "APPLY" button, the system will display all facts/particulars that a candidate may have mentioned while filling up the necessary fields of his/her OTR account. Candidate shall fill up the remaining required fields in the application form and accept the declaration thereof.

l. Once the candidate is satisfied *about the correctness* of the filled in details, then, he or she may click on "SUBMIT" button to finally push the data into server with successful submission report.

m. On successful submission of the basic details, the candidates will be required to pay the online fee and uploading of the documents, for final submission of the online application form.

n. Candidates can pay the requisite fee through online mode in the "SUBMITTED APPLICATIONS" menu in your account.

o. After successful payment of the fee, the fee status will get reflected on the Online Application form. Candidates can check the fee status by clicking on the *Print Application Button* in the submitted Applications menu in your JKPSC account. In case the payment status shows either "not submitted or under processing or status has not been reflected on your submitted application form", candidates(s) are advised to contact the JKPSC office at Solina Srinagar/ReshamGhar Colony Jammu immediately for clarification. Further where the online fee is paid through other service providers the candidate must ensure that not only the amount of fee is debited from his/service provider's Account but also credited into the official account of JKPSC.

p. The candidate would be able get the printout of his/her submitted application only after the payment of the requisite fee and uploading of requisite documents *viz Date of Birth Certificate, Degree Certificate, Category Certificate and Domicile Certificate.*

q. The JKPSC will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of written examination and therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age, etc. and satisfy themselves that they are eligible for the post(s). Copies of supporting documents will be sought at the time of document verification. When scrutiny is under taken, if any claim if made in the application is not found/substantiated by proof, the candidature will be cancelled and the Commission's decision shall be final and binding.

r. Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.

15. Action against candidates found guilty of misconduct

Candidates are advised that they should not furnish any particulars that are false or suppress any material information.

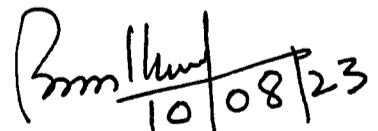A candidate who is, or has been, declared by the Commission, to be guilty of:

i. obtaining by wrongful support of his/her candidature by any means, or
ii. impersonating, or
iii. procuring impersonation by any person, or
iv. submitting fabricated documents or documents which have been tampered with or
v. making statements which are incorrect , or false or suppressing material information, or
vi. resorting to any other irregular or improper means in connection with his/her candidature for the selection, or
vii. using unfair means during the test, or
viii. writing irrelevant matter including obscene language or pornographic matter , in the script(s), or
ix. misbehaving in any other manner in the examination hall, or
x. harassing or doing bodily harm to the staff employed by the Commission for the conduct of their test, or
xi. attempting to commit or , as the case may be, abetting the Commission of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution.
shall be liable;

i. to be disqualified by the Commission from selection for which he/she is a candidate , and/or
ii. to be debarred either permanently or for a specified period:-
a) By the Commission from any examination or selection held by them.
b) By the Union Territory Government from any employment under them,
and

c) if he/she is already in service under Government, disciplinary action can be taken against him/her under the appropriate rules.

(Bashir Ahmad Dar), JKAS
Secretary
J&K Public Service Commission
No: PSC/DR/2023/   Dated: 10 .08.2023
Copy to the: -

1. Secretary to Government, Health & Medical Education Department, Civil Secretariat, J&K.
2. Director, Information Department, J&K. He is requested to publish the Notification in all the leading local dailies of the Union Territory of J&K, for at least three consecutive days.

3. General Manager, Govt. Press, for publication of Notification in the next issue of Govt. Gazette.
4. Pvt. Secretary to Chairman for information of the Hon'ble Chairman.
5. P.A to Controller of Examination, J&K Public Service Commission.
6. In charge website, J&K Public Service Commission for uploading of the Notification on the website.
7. Notice Board, J&K Public Service Commission, Srinagar/Jammu.
8. Stock file/Main file.