

Government of India  
Ministry Of Defence

Applications are invited for filling up of one (01) post of Library & Information Officer (Group 'A' Gazetted) in Level 11 of 7<sup>th</sup> CPC pay matrix at the Army War College, Mhow, Ministry of Defence on deputation composite method (Including Short Term Contract) plus promotion basis. The eligibility conditions for applicants are as under:-

Deputation composite method (Including Short Term Contract) plus Promotion:-

Officers under the Central Government or States Government or Union Territories or Public Sector Undertakings or Recognised Research Institutions or Universities or Statutory or Autonomous Organisations:-

- (a) (i) Holding analogous post on regular basis in the parent cadre or department; or
- (ii) With seven years' service in the grade rendered after appointment thereto on regular basis in level 7 in the pay matrix or equivalent in the parent cadre or department; and
- (b) Possessing the following educational qualification and experience:-

Essential:

- (i) Master's degree in Library Science or Library and Information Science of a recognized University or Institution.
- (ii) Five years professional experience in a Library under Central Government or States Government or statutory or autonomous organisations or Public Sector Undertakings or Universities or recognised research or educational Institutions.

Desirable:

- (i) One year experience of computerizing library activities in a library under Central Government or States Government or statutory or autonomous organisations or Public Sector Undertakings or Universities or recognised research or educational Institutions.

**Deputation or re-employment (for ex-servicemen):**

The Armed Forces Personnel of the rank of Lieutenant Commander (IN) or equivalent due to retire or who are to be transferred to reserve within a period of one year and having the requisite qualification and experience prescribed for deputation (including short term contract) shall also be considered. Such persons would be given deputation terms up to the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.

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Note 1: The Departmental Officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.


Note 2: Period of deputation (including short term contract plus promotion) including period of deputation (including short term contract plus promotion) in another Ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not to exceed three years.

Note 3: The maximum age-limit for appointment by deputation (including short term contract) shall be not exceeding fifty six years as on the closing date of the receipt of applications.

2. The terms and conditions of deputation will be governed by the DOP&T's OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010, as amended from time to time.

3. It is requested that the applications (in duplicate) in the enclosed proforma along with the complete and up to date Confidential Reports/APARs of the officers (who could be spared in the event of their selection) duly countersigned by the employer not below the rank of Under Secretary to the Govt of India or equivalent may be sent to the office of the **Directorate General of Military Training/MT-7, General Staff Branch, Integrated HQs of MoD (Army), DHQ PO, New Delhi - 110011** within 60 days of the issue of this advertisement. Applications received after the last date or without the Confidential Reports/APARs or otherwise found incomplete will not be considered. While forwarding the applications, it may be verified and certified that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending. The details of Major/Minor Penalties imposed on the officer during the last 10 years may also be furnished.

Encl: As Above

  
(Devendra Kumar)  
Under Secretary to Government of India  
Telefax: 23015771

17/04/2013

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BIO-DATA PROFORMA

(For the post of Library and Information Officer)

1. Name  
(in Block Letters)
2. Office Address
3. Date of birth (in Christian era)
4. Date of Retirement (under Central/  
State Govt rules)
5. Educational Qualifications
6. Whether educational and other qualifications  
required for the post are satisfied (if any  
qualifications has been treated as equivalent  
to the one prescribed in the rules, state the  
authority for the same)

Qualifications/  
Experience recd.

Qualifications/experience  
possessed by the officer

7. Present post held, date  
from which held, Nature  
of appointment, Scale of Pay.

8. Experience in the relevant field\*

9. Details of service

Name of post and employer	<u>Duration</u>		Nature of appointment	Nature of duties performed.
	<u>From</u>	<u>To</u>		

10. Nature of present employment i.e.  
Ad hoc or Temporary or permanent

11. Whether SC/ST/OBC

12. In case the present employment is held on  
deputation/contract basis, please state.

- (a) The date of initial appointment
- (b) Period of appointment on deputation/contract
- (c) Name of the parent office/organization  
to which you belong.

13. Please state whether working under

- (a) Central Govt
- (b) State Govt.
- (c) Autonomous Organization
- (d) Govt Undertakings
- (e) Universities

14. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose separate sheet, if the space is insufficient.

15. Remarks

Signature of candidate

Station:

Date:

Certified that information given above is correct, no disciplinary or vigilance case is pending or contemplated against the officer at present and no major/minor penalty has been imposed on him during the last 10 years.

Signature and designation of forwarding authority.

Cbc - 10622/11/0021/2324

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