



DELHI METRO RAIL CORPORATION LTD.

(A Joint Venture of the Govt. of India and the Govt. of the NCT of Delhi)



The Lifeline of Delhi

ADVT No. DMRC/PERS/22/HR/2023(134) Dated: 04/09/2023

REQUIREMENT OF ASSISTANT MANAGER/MANAGER (UTILITY DIVERSION), IN DMRC, ON DEPUTATION / POST RETIREMENT CONTRACTUAL ENGAGEMENT (PRCE) BASIS

The Delhi Metro Rail Corporation (DMRC) Ltd., a Joint Venture company with equal equity participation from the Govt. of India and the Govt. of the National Capital Territory of Delhi, has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System, for Delhi. The Delhi Metro Rail Corporation, the Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,500 employees, with MRTS activities spread over Delhi-NCR, Mumbai, Patna etc., carry about 3 million passengers per day, in Delhi & NCR. In addition to the above, DMRC is involved in providing consultancy services to a number of cities, within India and abroad.

To meet with the immediate requirement of DMRC and allied projects, applications are invited from experienced candidates, working in/ retired from the Govt. organization/ PSUs/ Delhi DISCOMs/ State Transmission Utility (STU) i.e., BSES/TPDDL/DTL and having relevant experience in diverting utilities of 400kV / 220kV / 132kV / 110kV / 66kV / 33kV / 11kV transmission lines, for filling up the following post on Deputation / Post Retirement Contractual Engagement (PRCE) basis: –

S.N.	Post (Post Code)	No. of Post*	Educational Qualification	Consolidated Fee (In case of PRCE basis) **	Remuneration (in case of Deputation basis)	Age Limit (as on 01.09.23)
1	Assistant Manager/ (Utility Diversion) Post Code: "01/AM/E/UD" or, Manager/ (Utility Diversion) Post Code: "01/M/E/UD"	01 (One)*	B.E. /B.Tech (Electrical Engg.)/ AMIE (Electrical Engg.) from a Govt. recognized University / Institute	Rs. 68300/- p.m. (in case of Assistant Manager) Rs. 87800/- p.m. (in case of Manager)	Parent department pay plus deputation allowance	For Deputation basis: Max. 55 years For PRCE basis: Min. 58 years - Max. 62 years

*Vacancy is provisional and subject to increase/decrease.

** Candidates selected on Post retirement Contractual Engagement Basis shall be paid consolidated fee, as indicated above. The substantive status of the candidate shall be considered. The consolidated fee for candidates working / retired, at higher Grade, will be restricted to the emoluments, as mentioned above.

2. ELIGIBILITY CRITERIA (AS ON 01/09/2023)

The candidates should have experience in diverting utilities of 400kV / 220kV / 132kV / 110kV / 66kV / 33kV / 11kV transmission lines. Experience in Delhi DISCOMS/State utility shall be preferable. The candidate should also be conversant with functioning in a computerized environment. Hands on knowledge of various computer applications, related to the job, would be desirable. He/ she should be free from D&AR and Vigilance enquiry.

2.1 Pay Scale Criteria

A) Candidates applying for the post of Assistant Manager

Officers working in, or, retired from Level 10 (Rs. 56,100 – 1,77,500) (G.P.-Rs. 5400) (CDA Pay scale) / Rs. 50,000-1,60,000/- (IDA Pay scale) in any Govt. organization/ PSUs, including services put in on deputation, in the above pay scale, with a total of 05 years' service at Gazetted/ Executive level in any Govt. organization/ PSUs/ Delhi DISCOMs/ State Transmission Utility (STU).

B) Candidates applying for the post of Manager

Officers working in, or, retired from Level 11 (Rs. 67,700 – 2,08,700) (G.P.-Rs. 6600) (CDA Pay scale) / Rs. 60,000-1,80,000/- (IDA Pay scale) in any Delhi DISCOMs/State Transmission Utility (STU), including services put in on deputation, in the above pay scale, with a total of 05 years' service at Gazetted/ Executive level in any Govt. organization/ PSUs/ Delhi DISCOMs/ State Transmission Utility (STU).

3. JOB DESCRIPTION

The incumbent of the post shall be responsible for managing Electrical Utility Diversion related work pertaining to the Delhi Metro Rail Corporation Ltd.

4. PAY AND EMOLUMENTS

For candidate selected on Deputation basis: The selected candidate shall continue to draw parent department pay plus deputation allowance, as applicable, under the Govt. of India rules.

For candidate selected on PRCE basis: The selected candidate shall be eligible for consolidated fee of Rs. 87,800/- p.m. (**for the post of Manager**) and Rs. 68300/- p.m. (**for the post of Assistant Manager**).

The emoluments are in terms of extant rules of DMRC. The remuneration will be based on their last substantive grade. Candidates must be working in / retired from, a substantive grade, on regular basis and MACP benefits, etc., would not be considered.

5. SCREENING PROCESS

The selection methodology for the post on Deputation /PRCE basis shall comprise of **Personal Interview**.

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. All related information shall be available only on the Website: <http://www.delhimetrorail.com> and candidates must regularly check the website for the updates.

6. SCHEDULE OF SELECTION

- i. The Last date of receipt of duly filled in application (along with the relevant documents) through Speed Post OR email shall be 25/09/2023. Incomplete applications or applications received after the due date shall be summarily rejected. DMRC shall not be responsible for loss/delay in post.
- ii. The list of shortlisted candidates shall be uploaded on the DMRC website in the **First week of October, 2023** (tentatively) and interview shall be held in the **Second week of October, 2023** at Metro Bhawan, Barakhamba Road, New Delhi OR through online mode (tentatively) (Complete details shall be displayed on the DMRC website).
- iii. No separate communication, by post, shall be sent to the candidates individually. Candidates are required to go through the instructions / schedule for interview displayed on the DMRC website and appear for the interview accordingly.
- iv. The final result shall be declared by the **Third week of October, 2023** (tentatively).

Eligible and willing candidates for the aforesaid post may apply as per the application format at Annexure-I. The candidate must enclose all the relevant documents in support of their qualification, work experience, pay & pay scale.

The candidates presently employed in the Govt. sector / the Public Sector Undertakings (PSUs) should send their application through proper channel along with the Vigilance and D&AR clearance, so as to reach the below mentioned address within the stipulated time. All candidates are required to submit copies of their APARs of the last five years.

The duly filled in application form should be sent in an envelope superscribing the Name of Post on the cover prominently, latest by 25/09/2023, through Speed Post to the following address OR email the scanned copy of duly filled in Application Form along with the scanned copies of all other documents sought (as stated in the Application Form) to rectt.dmrc@gmail.com (mention the name of the post and Advt. No. in the subject of email):

**Executive Director (HR)
Delhi Metro Rail Corporation Ltd.
Metro Bhawan, Fire Brigade Lane,
Barakhamba Road, New Delhi.**



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(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

ADVT. No.DMRC/PERS/22/HR/2023 (134)

ANNEXURE I

DMRC APPLICATION FORMAT

AFFIX A
RECENT
PASSPORT
SIZE SELF
ATTESTED
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S. No	DETAILS	PARTICULARS				
		YEARS	MONTHS	DAYS		
1A	POST NAME					
B	POST CODE					
2	APPLICANT'S NAME (Sh./Smt./Ms.)					
3	FATHER'S/HUSBAND'S NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/09/2023	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	E-MAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	DATE OF SUPERANNUATION (If applicable)					
12	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars (Name of degree)	Subject	Institute /University	% or CGPA	Passing Year
A	GRADUATION					
B	POSTGRADUATION					
C	OTHERS					

13	WORK EXPERIENCE (AS on 01/09/2023) (FILL ONLY THE APPLICABLE COLUMN)			
I	TOTAL WORK EXPERIENCE	YEARS	MONTHS	DAYS
A	DATE OF LAST PASSED REGULAR EXAMINATION (DD/MM/YYYY)			
B	DATE OF JOINING FIRST REGULAR JOB (DD/MM/YYYY)			
IF YES, DETAILS OF EXPERIENCE				
II	FOR APPLICANT in <u>CDA/IDA</u> PAY SCALE (complete details of service/position held since joining) (separate sheet may be attached, if necessary) (Tick the applicable PayScale type–CDA/IDA and mention the full Pay Scale below)			
	Post Held	Organization Name	Pay Scale (IDA/CDA)	Period (from–to) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
III	Having experience in diverting utilities of 400 kV/220kV/132kV/110kV/66kV/33kV/11kV transmission lines.			YES/NO
IV	Working in CDA/IDA PAY SCALE, AS MENTIONED IN THE ELIGIBILITY CRITERIA, IN POINT NO. 2.1 (A) / (B) OF ADVT.			YES/NO
V	BREIF DESCRIPTION OF THE WORK EXPERIENCE			
14	WHETHER ANY CONVICTION (by court of Law) /PUNISHMENT/PENALTY (due to disciplinary action by employer) METED OUT/ AWARDED, TO THE APPLICANT IN LAST 10 YEARS			YES/NO
	IF YES, DETAILS OF THE CASE			Enclose Separate sheet
15	WHETHER ANY CASE PENDING IN THE COURT OF LAW, OR, ANY DISCIPLINARY ENQUIRY GOING ON, AGAINST THE APPLICANT			YES/NO
	IF YES, DETAILS THEREOF			Enclose Separate sheet

16	NOC FROM CURRENT EMPLOYER ENCLOSED	YES/NO
17	VIGILANCE AND D&AR STATUS FROM CURRENT EMPLOYER ENCLOSED	YES/NO
18	COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORTS FOR LAST 5 YEARS ENCLOSED	YES/NO
19	WHETHER APPEARED FOR INTERVIEW IN DMRC IN THE PAST (IF YES, DETAILS THEREOF)	
20	ANY OTHER RELEVANT INFORMATION (DISTINCTIONS/ AWARDS/ CERTIFICATES, etc.,)	
21	HOBBIES/ INTERESTS	

I hereby declare that the particulars furnished above are true. I understand that my candidature shall be cancelled, if any information is found to be incorrect, or, false at any point in time.

Date: _____

Place: _____

Signature of Candidate

Name: _____

Mobile No.: _____

Email ID: _____

Documents to be enclosed (as applicable)

1. Educational Certificates (Graduation, Post-Graduation and Others)
2. Work Experience Certificate
3. NOC from Employer along with D&AR and Vigilance clearance (in case of Govt./ PSUs employees).
4. APARs of Last 5 years (in case of Govt./PSU employees)
5. Documents in support of substantive grade, on regular basis (for candidates working in CDA Pay Scales).